

Market Research Assistant

- Exciting opportunity for entry level market research experience
- Be part of an ambitious boutique firm where your input matters
- Outstanding opportunity for growth

This is a great opportunity to kick start your career path by joining highly regarded Market Research firm 10 THOUSAND FEET and learn about the industry while earning a competitive wage.

Our dynamic boutique firm services brand name clients and is seeking an individual to fill a unique position. Coming in on the ground floor we will offer you the opportunity to grow and develop with the company.

Main responsibilities include:

Assisting the Market Research department in:

- Carrying out research projects via phone, internet and field
- Data entry
- Questionnaire design
- Report compilation and analysis
- Delivery of findings
- Attending client meetings including minute taking
- Manage client relationships
- Administrative duties

Mandatory for this role:

- Tertiary Qualifications
- Intermediate to advanced Microsoft Office skills
- Good written and communication skills
- Detail orientated
- Strategic thinker
- Analytical
- Team player
- Highly committed to succeed and grow with the company
- Analytical
- Motivated to work independently and as part of the team
- Competent Typing Speed

Highly regarded for this role:

- Marketing Degree
- Experience with Adobe Illustrator, In-design & Photoshop

Remuneration:

A competitive package is available depending on experience and performance levels.

Apply:

To submit your application, please send your expression of interest and your CV to

iank@10thousandfeet.com

Alternatively, for a confidential discussion, please call Ian Krawitz on **02 8080 7544**.